



# Community Planning & Permitting

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## **Guidelines for Outdoor Site Visits or Inspections during COVID-19 Crisis**

### **While on-site:**

A minimum 6-foot buffer between all persons must be maintained at all times. If possible, a larger buffer shall be used (a 10-foot buffer is recommended). If site conditions prevent this from being possible, the inspection may not proceed. Momentary violations of this 6-foot buffer are not allowed. Have a visual marker on site with you of what a 6 foot buffer is.

This 6-foot buffer must be explained to anyone else is on-site at the time of inspection to avoid any confusion or accidents regarding this requirement. You may also request to conduct the site visit alone when contacting the home owner or applicant.

No sharing of tools or documents will be allowed while on-site. If documentation will be referenced as part of the inspection, this should be coordinated beforehand. The on-site sharing of drawings is not allowed.

**The staff member conducting the site visit or performing the inspection will decide on a case by case basis if the site is appropriate for the site visit or inspection to take place, and if the items needing review or inspection can be safely and fully inspected given the individual circumstances. This determination will be at the sole discretion of staff, who may decline the site visit or inspection if he/she feels their safety is in jeopardy.**